In 2000, the Commission on Fire Accreditation International (CFAI) established the Ray Picard Award. This annual award was designed to recognize Chief Ray Picard’s vision in pioneering quality improvement for the fire and emergency service. Chief Picard was one of the earliest champions of the self-assessment and accreditation process that has led to a culture and paradigm shift within the fire service.

This annual award will be presented to an individual who exemplifies the ability, character, dedication, leadership, and visionary attributes Chief Picard exhibited. The individual should personify Chief Picard’s contributions and exceptional leadership to the CFAI and the accreditation of fire service organizations.

**Eligibility:**

The award is open to former CFAI Commissioners or former Directors, any Peer Assessor or individual member of an accredited agency is eligible to compete. In addition, members who have served in the initial development of the agency accreditation process are eligible for consideration for this award. CPSE staff, contractors and current members of the CPSE board, CPC, or CFAI are ineligible to compete for this award.

Past award winners are excluded from applying for this award.

**Criteria:**

Individuals will be assessed for their significant achievements or contributions to the self-assessment and accreditation process over the past five years in the following areas:

* + Accomplishments (within the accreditation process)
	+ Initiative (including helping others with the accreditation process)
	+ Technical competence (including serving as a peer assessor, team leader or instructor)
	+ Leadership ability (including spreading the word)
	+ Additional achievements and contributions

**Procedures:**

* The application period will open each October 15th and close each December 15th (or the next business day if the 15th falls on a weekend).
* Applications must be provided electronically and are due each year by 5 p.m. Eastern on December 15th (or the next business day if the 15th falls on a weekend) to the CFAI Program Director.
* Incomplete nomination packages will be rejected.
* Nominations will be reviewed and the winner will be selected by CFAI Commissioners.
* The award winner will be announced during the General Session of the CPSE Excellence Conference.
* The award winner(s) will be invited, but not required, to attend the general session.
* Members of accredited agencies, the Board of Directors, the CFAI Commissioners, Peer Assessors, and CPSE staff may submit nominations for the CFAI Ray Picard Award.

**Nomination Form**

Nominee’s name and title:

# Organization of Nominee:

Mailing Address of Nominee:

City:

State/Province:

Zip/Postal Code:

Country:

Phone:       E-mail:

Nominating organization/individual:

Contact person:

##### Phone:       E-mail:

Documents attached:

[ ]  Completed Application

[ ]  Nominee’s current résumé or CV

#### Deadline - must be received no later than 5:00 pm EDT on December 15th.

Submit nomination and supporting documents electronically to: kristow@cpse.org.

**Nomination Form (continued)**

1. Describe the nominee’s accomplishments with the accreditation process within their own organization. 400 word maximum
2. Describe how the nominee exemplifies Chief Picard’s attributes (character, dedication, leadership, and visionary). 400 word maximum
3. Describe how the nominee has championed the self-assessment and accreditation process outside of their own organization. 400 word maximum
4. Describe the nominee’s involvement with CFAI. 400 word maximum
5. Describe any additional achievements and contributions of the nominee. 200 word maximum